HOLLY A. ZELL

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Profile

IT professional with five years experience performing web design, development, programming, maintenance and graphic art in a federal agency. Practiced in the application of Section 508 web requirements. Proven interpersonal and communications skills. Strong knowledge of Systems Development Life Cycle (SDLC). Key skills include:

- HTML, DHTML
- JavaScript
- CSS
- ASP

- PHP
- MySQL
- Adobe Photoshop & Paint Shop Pro
- MS Office Suite

Professional Experience

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC)   **February 2002-Present**
As a student intern for this large federal banking regulator and while pursuing IT Bachelors degree:
- Designed, developed and maintained three business-focused intranet web applications
- Performed budget analysis for contract expenditures and project analysis for the Chief of Information Office (CIO) Council
- Produced two marketing brochures using MS Publisher for the Enterprise Architecture Branch and for the Program Management Office (PMO)
- Completed intensive training in the Rational Unified Process (RUP) and Unified Modeling Language (UML)
- Produced RUP documentation for the upgrade of the Google Search Appliance (GSA)
- Assisted in project management related to overseeing an Organizational Project Management Maturity Model (OPM3) assessment and establishing a supportive MS SharePoint site for this task.
- Produced MS PowerPoint presentation for the CIO Council explaining the methodology and process of an OPM3 assessment to obtain senior executive understanding and future support for this effort

PLANNING RESEARCH CORPORATION (PRC)   **January 1982 -February 1989**
As Senior Programmer/Analyst and technical manager of the Contract Reporting team in the Management Information Systems (MIS) department:
- Provided technical support for contract reporting and accounts receivable applications utilizing the McCormick and Dodge (M&D) accounting software package run on IBM mainframes
- Designed and developed user interface applications using the M&D programming tool and established best practices and reusable code libraries for this effort
- Supervised two programmers and two junior programmers

As Programmer/Analyst:
- Using COBOL and PL1, Designed and developed code and established procedures for updating and reporting on Contract Reporting files
- Provided COBOL programming and process support for a Chicago-based law firm
- As an on-site contractor for the Department of Justice, Anti-trust Division, provided automated support of large litigation cases utilizing the INQUIRE DBMS

Education

Bachelor of Science, Computer Information Systems specialization Programming, Summa Cum Laude, June 2007, Strayer University

Associate in Applied Science, Information Systems Technology specialization Software Development, Summa Cum Laude, May 2004, Northern Virginia Community College

Associate in Arts, Business Computer Programming, June 1977, Prince Georges Community College

American Council of Exercise (ACE) certified Group Fitness Instructor, August 1999

Additional Skills and Experience

Software - Additional software experienced in using:

- TrueSpace
- Animation Master
- Adobe/Macromedia Flash
- Adobe Acrobat
- Java
- Visual Basic
- C++
- COBOL

Web Portfolio

Designed, developed and maintain the following websites:

- http:/www.hollyzell.com
- www.fairfaxchristmaslights.com
- www.hollyween.net

Redesigned the following websites:

- www.dalbytutoring.com
- www.goldengirls.org

Maintain the following websites:

- www.waterskiingsanta.com (Also, designed flyer for this event over last 4 years)

Graphic Art – Samples available at http://www.hollyzell.com/artwork.htm