

SCHOOL YEAR PLANNING

- I. Plan Year *(Refer to 2006-2007 Monthly Calendars & sample of yearly units list)*
- a. Look at Calendar – mark events, holidays, relative visits, etc.
 - i. Are you taking a trip to the east coast? Maybe lighthouses
 - ii. Do you want to study Indians? Right before thanksgiving
 - iii. Mark days off – Christmas, baby due, vacation, etc.
 - b. Pray
 - c. Co-op? Then discuss w/other families (see co-op day planning form, request guidelines for starting co-op if you are interested)
 - d. Choose units
 - i. Obvious ones first – Indians right before thanksgiving
 - ii. Choose how long for obvious units
 1. most people double the time
 2. some 1.5x the time
 3. others stick to the suggestion, to COVER everything
 - iii. Plan one week off after each LONG unit, or several shorts
 1. this is for planning next unit and catch up like dr appt, seasonal clothes, deep clean
 - iv. Fill in remaining time with units
 - v. Alternate heavier science with heavier history units
- II. Plan Week *(Refer to plan a week, samples and blank forms)*
- a. Block out events
 - i. Weds night church, sun morn, BSF
 - ii. Family time, nap, exercise, bedtime
 - iii. Art class, soccer practice, piano, etc.
 - iv. Co-op time
 - v. Errands
 - b. Design general framework
 - i. 3 Rs everyday?
 - ii. KONOS everyday?
- III. Plan day *(Refer daily schedules samples)*
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|-----------|--|
| 8-10:30 | 3 R's / KONOS reading, individual projects |
| 10:30-11 | Snack/Unit Reading |
| 11-12:30 | 3 R's / KONOS reading, individual projects |
| 12:30-1 | Lunch |
| 1-1:30 | LA—Spelling/Grammer/other |
| 1:30-2:45 | KONOS |
| 2:45-3 | Straighten house |
| 3-4 | “Homework”, music practice, reading practice |
| 4-4:15 | Animal care/house duties |
| 4:30-5:30 | Play, activities with mom, etc. |
| 5:30-6:45 | Dinner and clean up |
| 6:45-8 | Family Time, Bathtime |

- 8-8:30 Family Read Aloud, snack, devotion
- 8:30-9 Brush teeth, prayers, lights out

IV. Plan Unit

- a. Walk through **Unit Study To Do List**
- b. As I organize activities (#2), I keep these things in mind:
 - i. Balance of activities
 - 1. all arts and crafts?
 - 2. all writing assignments in one day/week?
 - 3. all field trips?
 - ii. Write down plan (*Refer to sample Bird Unit Plans & unit planning pages*)
- c. **Discuss Wendy's binder** (patterned after MelRae's!)
- d. **Discuss setting up a unit "box"** where you prep supplies, books, etc ahead of time

V. Plan 3 Rs

- a. Determine length of school year and/or # of days
 - i. Will you school year round?
 - ii. Follow public school calendar?
 - iii. 3 weeks on, 1 week off?
- b. Look at supplemental book (phonics, math, grammar)
 - i. Do you want to do every page or evaluate as necessary?
 - 1. Consider evaluating & assigning as necessary
 - 2. First 6 weeks of text book is review
 - 3. Last 4-6 weeks introduces next year's concepts
 - 4. Why spend 2 weeks on alphabetizing, if he's got it in 3 days?
 - ii. Make notes in your calendar where you want to be for markers
- c. Math sample:
 - i. 170 math lessons = 1 per day of public school calendar
 - ii. or 170 math lessons=1.5 per day/3 days week; 162 lessons total
 - iii. or each week, you need to end on multiple of 5, lesson 5, 10, 15 – child chooses how much to do each day, as long as he finishes the week's work
- d. **Refer to Weekly Assignments**
 - i. Walk through

VI. General

- a. Spend ½ hour each weekend preparing for upcoming week
 - i. Look at supplies needed, books, videos
 - ii. Add to errand list
 - iii. Evaluate and assign 3 R's
 - iv. Look at TO DO list
 - v. If I have extra time, I can do some of the next week's TO DO list
- b. Consider how you will communicate with your child
 - i. Do they need an assignment sheet?
 - ii. Will they look at your planner?
 - iii. Will you tell them individually each day?
- c. Check work/grade every day or each weekend?